



Sarojini Naidu College for Women

(Govt. Sponsored)

30 Jessore Road, Kolkata - 700 028

Phone : 2559-2583, 2529-1985

Ref. No. :

Date : 16/9/2020

NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on Friday 02.10.2020 at Google Meet platform.

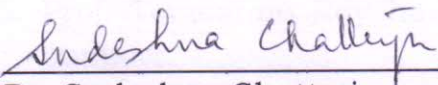
All concerned are requested to be present in time.

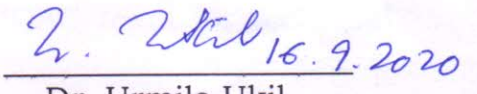
Agenda:

1. Quality related webinar on 14th October 2020.
2. Annual Report of different departments and subcommittees.
3. Report of LMS Software.
4. Preparation of AQAR 2019-20.

Members Present:

1. Dr. Urmila Ukil (Principal)
2. Dr. Shampa Mondal
3. Sm. Jayita Banerjee
4. Dr. Nandini Chakraborty
5. Dr. Santwana Chakrabarti
6. Dr. Sonali Saha
7. Dr. Sankha subhra Nag
8. Dr. Sukanya Sarkar
9. Dr. Jaydeep Rishi
10. Sm. Rejina Kabir
11. Dr. Chaitali Biswas
12. Dr. Krishnapada Das
13. Dr. Soma Aditya Bandyopadhyay
14. Smt. Gitanjali Mukhopadhyay
15. Dr. Sudeshna Chatterjee
16. Dr. Tapati Jana
17. Sm. Mala Roy Choudhury


Dr. Sudeshna Chatterjee
Coordinator, IQAC


Dr. Urmila Ukil
Principal
Sarojini Naidu College
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Minutes of the IQAC Meeting Held on 02/10/2020 at 2.00 pm.

Members Present:

1. Dr. Urmila Ukil (Principal)
2. Dr. Shampa Mondal
3. Sm. Jayita Banerjee
4. Dr. Nandini Chakraborty
5. Dr. Santwana Chakrabarti
6. Dr. Sonali Saha
7. Dr. Sankha subhra Nag
8. Dr. Sukanya Sarkar
9. Dr. Jaydeep Rishi
10. Sm. Rejina Kabir
11. Dr. Chaitali Biswas
12. Dr. Krishnapada Das
13. Dr. Soma Aditya Bandyopadhyay
14. Smt. Gitanjali Mukhopadhyay
15. Dr. Sudeshna Chatterjee
16. Dr. Tapati Jana
17. Sm. Mala Roy Choudhury

Minutes :

1. NAAC Webinar on Quality Related Issues by Dr. N.S.Dharmadhikari will be 14th October, 2020 at 3pm. Dr. Jaydeep Rishi will co-ordinate the meeting.
2. Annual Report to be submitted by the departments within 7th November, 2020 for AQAR, NIRF.
3. A Learning Management System (LMS) coordination team is to be formed. The proposed members are Prof. Anandarup Roy (convenor), Prof. Avik Banerjee and Prof. Tomoghno Roy. A webinar will be tentatively held on 11th October, 2020 by the LMS Coordination team.
4. Also a coordination team for Student Management System is to be formed. The proposed members are Prof. Sanhita Ghoshal Mukhopadhyay (convenor), Prof. Subrata Ghosh, Prof. Utpal Ghosh and a dedicated staff (to be decided by the college authority).
5. Prof. Tomoghno Roy has been included to the IQAC team for technical support.



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Action Taken Report of the IQAC meeting dt. 02.10.2020

- IQAC organised One-Day National Webinar on “Quality Enhancement in Higher Education Institutions” on 14th October, 2020 where main speaker was Dr. N.S. Dharmadhikary, Ex-Advisor, NAAC.
- Some departments have submitted the Annual Report 2019-20.
- A LMS Team has been formed and a Webinar was organized by it to familiarize teachers with the functioning of college Google Workspace.