



# Sarojini Naidu College for Women

(Govt. Sponsored)

30 Jessore Road, Kolkata - 700 028  
Phone : 2559-2583, 2529-1985

Ref. No.: .....

Date: .....

## NOTICE

An online meeting of the Code of Conduct Supervising Committee will be held on 9<sup>th</sup> September, 2020, Wednesday at 3 p.m. in Google Meet platform. The link will be shared later.

Following members are requested to be present in the meeting.

Agenda: To review the situation concerning C.O.C

1. Smt. Archita Banerjee
2. Dr. Sudeshna Chatterjee
3. Dr. Debjani Bhattacharya
4. Smt. Jayita Banerjee
5. Dr. Jaydeep Rishi
6. Dr. Chaitali Biswas
7. Smt. Madhusree Palit Dutta (T.C.S.)
8. Sri Nabakumar Mukhopadhyay
9. Sri Pinaki Saha
10. Sri Basudeb Mondal

*Urmila Palit*  
5.9.20  
Principal  
Sarojini Naidu College  
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## Minutes of Meeting of the Code of Conduct Supervising Committee on 9.09.2020

### Members Present:

1. Dr. Urmila Ukil
2. Sm. Archita Banerjee
3. Dr. Sudeshna Chatterjee
4. Sm. Madhusree Palit Dutta
5. Dr. Debjani Bhattacharya
6. Sm. Jayita Banerjee
7. Sj. Pinaki saha

### Status of the Code of Conduct for Teachers

- Most of the teaching staff of the college have tried to provide the best care to the students by online method of teaching.
- The librarian has tried to boost up the morale of the students by providing online link of different books other than text.
- Few teaching members have presented/ published papers in few National/International Seminars/Conferences.
- Faculty members have tried to arrange/attend online workshops and webinars for betterment of capability.

*Urmila Ukil*  
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## Status of the Code of Conduct for Students

- Only one incident of online trolling has been reported to the ICC of the college.
- Students are mostly sincere in their attendance of online classes.

## Status of the Code of Conduct for Non-Teaching Staff

- No report of lag in performing the assigned official duties has been reported to the Code of Conduct Committee against any non-teaching staff of the college.
- All the allotted non-teaching staff for the online enrollment and online registration procedure of the students has guided the students in a proper manner at their convenience.
- Almost all of the non-teaching staff has performed the duties assigned to them within the provided time frame.

*Urmila Paul*  
5.9.20  
Principal  
Sarojini Naidu College  
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